

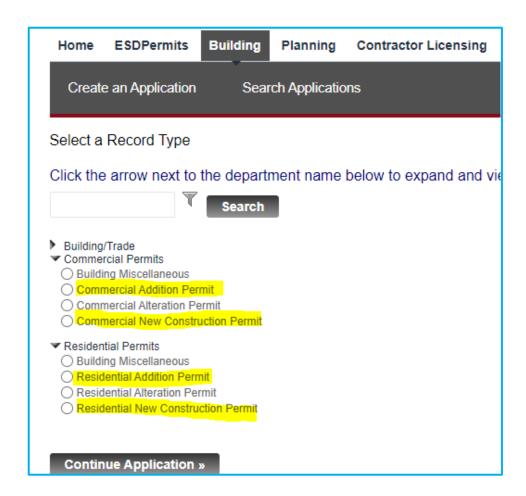
Combination Building Permits are issued for Residential New, Residential additions, Commercial New, & Commercial Additions projects.

Combination Building Permits include all building, electrical, plumbing, gas disciplines, & now **Land Disturbance Activities** (Erosion Control). Sewer connections will remain separate permits.

Please refer to the examples on the following pages for changes and guidelines.

Permit Applications that include "Land Disturbance Activity" are:

- Commercial New
- Commercial Additions
- Residential New
- Residential additions

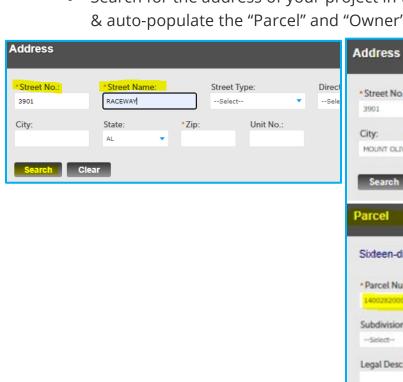


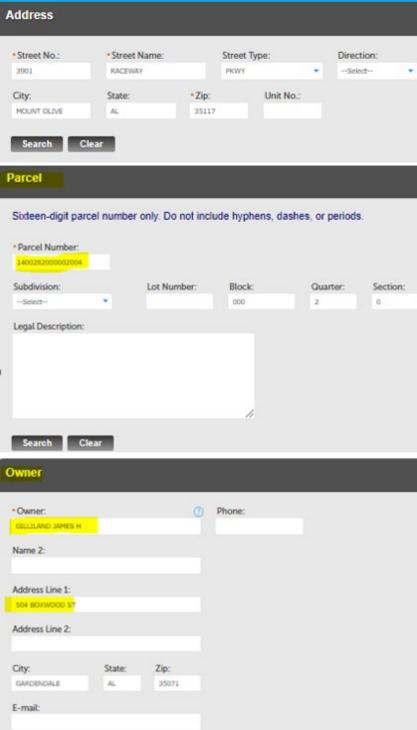


Applying for a Residential Building Permit

Step 1:Location>Work Location

• Search for the address of your project in the "Address" section on this screen & auto-populate the "Parcel" and "Owner" Sections.

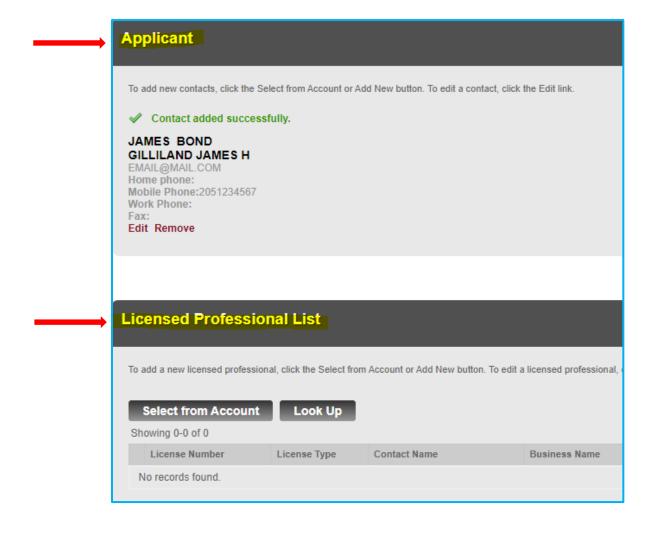






Step 2: Contact Information>Contacts

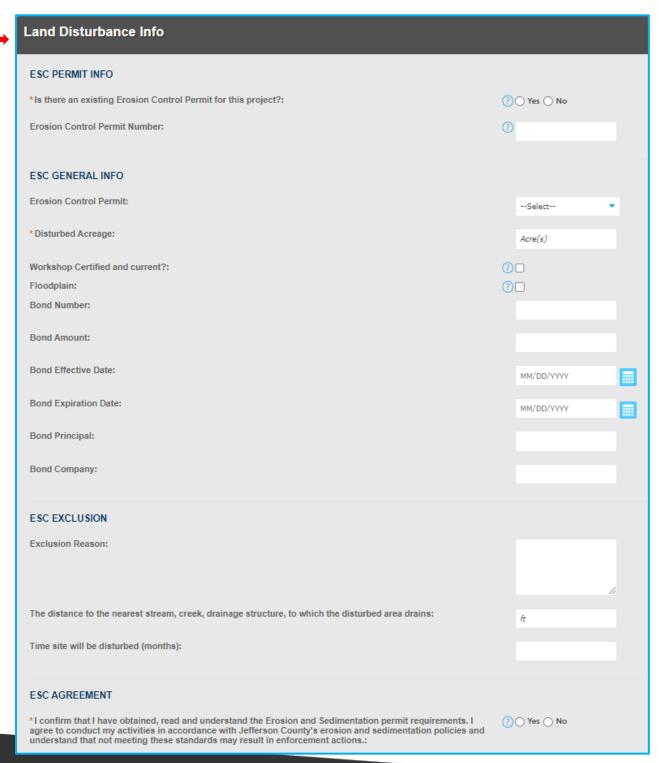
- Add Applicant (required field)
- Add contractors for your project (if you have this, otherwise provide their information later)





Step 3: Construction Details>General Project Information

Land Disturbance Info section is added to this Step & now part of the building Permit Application.





TIPS:

- If you already have an "Issued" existing Erosion Control Permit for your project, you can add it on the "Land Disturbance Info" section and transfer details to your Combination Building Permit. Otherwise provide information on this section.
- Existing Erosion Control Permits must have one of the following statuses to be eligible for transfer:
 - Issued
 - o Issued No Bond
 - Exclusion Issued
- Select the Erosion Control Permit type from the Dropdown list that corresponds with your Building Permit type:

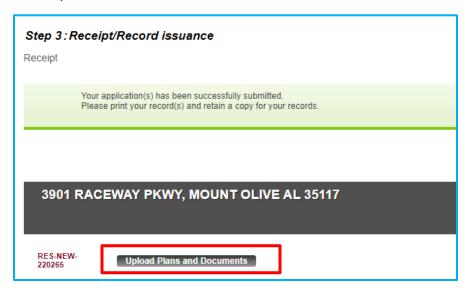
Building Permit Application Type	Erosion Control Permit type
Residential New Construction	Residential
Commercial New Construction	Commercial Or Government
Residential Addition	Residential Or Residential Exclusion
Commercial Addition	Commercial Or Commercial Exclusion

Information submitted on the "Land Disturbance Info" section will also be verified by our staff and any issues found should be corrected before the building permit is issued.

Continue with the rest of the application & submit.



 Upload plans and required documents (includes required documents for the Land Disturbance section):



NOTE:

The required documents for the Land Disturbance activity are based on your application type and information provided in that section.

